

**DEER PARK UFSD
BOARD OF EDUCATION
OPEN MEETING AGENDA
JANUARY 28, 2014
ADMINISTRATION OFFICE – 8:00 p.m.**

- I. Call to Order.
- II. Roll Call, Members, Board of Education.
- III. **APPROVAL OF MINUTES**

Recommend that the Board of Education make the necessary corrections and move for the approval of the Minutes of the Open Meeting of December 17, 2013.

- IV. **PRESENTATIONS**

*Mr. Petti, Attendance Teacher
will discuss the
Districts' Registration process*

- V. **NEW BUSINESS:**

- 1. **FIRST READING OF POLICIES #1120, 1120R, 5300, 5500, 5500R, 9350, 9520.2 & 9520.2R**

Recommend, that the Board of Education approve the following resolution:

RESOVLED, that the Board of Education approve revisions to the below noted policies:

- #1120 – School District Records
- #1120R – School District Records Regulations
- #5300 – Code of Conduct – Public Conduct on School Property
- #5500 – Student Records
- #5500R – Student Records Regulations
- #9350 – Staff Requests for Accommodations under the American with Disabilities Act as Amended (ADAAA)
- #9520.2 – Family and Medical Leave
- #9520-2R – Family and Medical Leave Regulation

2. **ACCEPTANCE OF MONETARY DONATION TO JFK**

Recommend that the Board of Education approved the following resolution:

RESOLVED, that the Board of Education accepts a donation of \$969.80 from "Take Charge of Education" (Target). This money will be deposited into the JFK Spirit Account.

3. **ACCEPTANCE OF MONETARY DONATION TO JFK**

Recommend that the Board of Education approved the following resolution:

RESOLVED, that the Board of Education accepts a donation of \$288.94 from The Texas Roadhouse. This money will be deposited into the JFK Shared Decision Team account.

4. **MEMORANDUM OF AGREEMENT BETWEEN DEER PARK BOARD OF EDUCATION AND THE DEER PARK TEACHING ASSISTANTS & TEACHER AIDES (retirement incentive)**

Recommend that the Board of Education approved the following resolution:

RESOLVED, for the 2013-14 school year, the Deer Park School District will offer a retirement incentive for Teaching Assistants that year only that shall provide to members of the bargaining unit a payment of \$10,000, if such Teaching Assistant submits his/her resignation for the purposes of retirement by February 1, 2014, with an effective date no later than June 30, 2014. These payments shall be treated as a non-elective employer contribution.

The payment for the incentive shall be made no later than the first pay period in July, 2014.

This Agreement must be ratified by the Board of Education to become effective.

5. **MEMORANDUM OF AGREEMENT BETWEEN DEER PARK BOARD OF EDUCATION AND CSEA (retirement incentive)**

Recommend that the Board of Education approved the following resolution:

RESOLVED, for the 2013-14 school year, the Deer Park School District will offer a retirement incentive for CSEA that year only that shall provide to members of the bargaining unit a payment of \$20,000, if such CSEA submits his/her resignation for the purposes of retirement by February 1, 2014, with an effective date no later than June 30, 2014. These payments shall be treated as a non-elective employer contribution.

The payment for the incentive shall be made no later than the first pay period in July, 2014.

This Agreement must be ratified by the Board of Education to become effective.

6. **MEMORANDUM OF AGREEMENT BETWEEN DEER PARK BOARD OF EDUCATION AND DPTA (retirement incentive)**

Recommend that the Board of Education approved the following resolution:

RESOLVED, for the 2013-14 school year, the Deer Park School District will offer a retirement incentive for DPTA that year only that shall provide to members of the bargaining unit a payment of \$35,000, if such DPTA submits his/her resignation for the purposes of retirement by February 1, 2014, with an effective date no later than June 30, 2014. These payments shall be treated as a non-elective employer contribution.

The payment for the incentive shall be made no later than the first pay period in July, 2014.

This Agreement must be ratified by the Board of Education to become effective.

VI. APPROVAL OF SCHEDULES

Recommend, that the Board of Education approve the following schedules collectively:

NON-INSTRUCTIONAL

SCHEDULE -- CS --CHANGE OF SALARY/ STATUS (Non-Instructional)

Kirk Gostkowski

District Wide

Position: Director of Facilities III

Salary/Step: No Change

Effective 12/7/2013

Civil Service has replaced the title of Plant Facilities Admin with Director of Facilities III

Thomas Lowe

Transportation

Position: Substitute Bus Driver

Salary/Step:

Effective 11/4/2013

CORRECTION OF ACCOUNT CODE

SCHEDULE -- NN --APPOINTMENTS (Non-Instructional)

Jeremiah Dunne

John F Kennedy Intermediate School

Position: Security Guard

Salary/Step: \$17/hour

Effective 1/13/2014

David Lopez

Deer Park High School

Position: Security Guard

Salary/Step: \$17/hr

Effective 12/18/2013

Keren Sheridan

Deer Park High School

Position: Lifeguard/Swim Instructor

Salary/Step: \$9.55/hr

Effective 1/15/2014

SCHEDULE -- NNPS --PER DIEM SUBSTITUTES (Non-Instructional)

Heather Capone

District Wide
Position: Substitute Non-Instructional Aide
Salary/Step: \$8.00/hr
Effective 1/15/2014

Nicole Giardina

District Wide
Position: Substitute Non-Instructional Aide
Salary/Step: \$8.00/hr
Effective 1/15/2014

Kelly Lewis

District Wide
Position: Substitute Non-Instructional Aide
Salary/Step: \$8.00/hr
Effective 1/2/2014

Tracy Pierce

District Wide
Position: Substitute Non-Instructional Aide
Salary/Step: \$8.00/hr
Effective 1/15/2014

SCHEDULE -- OO --RESIGNATIONS / RETIREMENTS / REMOVALS / TERMINATIONS (Non-Instructional)

Angela Felipe

District Wide
Position: Substitute Non-Instructional Aide
Salary/Step:
Effective 12/15/2013
Resignation. No outstanding obligation to the district.

Michael Kivlehan

John F Kennedy Intermediate School
Position: Night Custodian
Salary/Step:
Effective 1/10/2014
Termination. No outstanding obligation to the district.

SCHEDULE -- QQ --LEAVES OF ABSENCE (Non-Instructional)

Glen Coleman

Deer Park High School

Position: Custodian

Salary/Step:

Effective 12/3/2013 - 1/5/2014

CHANGE OF DATES for Medical LOA (FMLA) 12/3/13-12/12/13 Paid

LOA 12/13/13-1/5/14 Unpaid LOA

Spencer Papszycki

Deer Park High School

Position: Night Custodian

Salary/Step:

Effective 1/9/2014 - 1/31/2014

Unpaid LOA (FMLA)

Frank Piazza

May Moore School

Position: Custodian

Salary/Step:

Effective 12/16/2013 - 12/24/2013

Paid Medical LOA/FMLA

Roy Wesley

Transportation

Position: Bus Driver

Salary/Step:

Effective 12/2/2013 - 1/10/2014

12/2/13-12/11/13 Paid Medical LOA (FMLA) 12/12/13-1/10/14

Unpaid Medical LOA (FMLA)

INSTRUCTIONAL

SCHEDULE -- CSS --CHANGE OF STATUS / SALARY (Instructional)

Brian Norton

Deer Park High School

Position: Associate Principal

Salary/Step:

From: 60,874.59 To: \$61,394.89

Effective 1/6/2014

The new pro-rated salary includes one more day in January.

SCHEDULE -- L --PART-TIME APPOINTMENTS (Instructional)

Colleen Garay

Deer Park High School
Position: .4 Science Teacher
Salary/Step: \$61,931 MA/Step 3
Effective 1/31/2014 - 6/30/2014
Salary prorated at \$12,510

Ashley Lovett

May Moore School
Position: .5 ESL Teacher
Salary/Step: \$51,358 BA/Step 1
Effective 1/7/2014 - 6/30/2014
Grant funded salary prorated at \$15,022. This is an additional .5 position

SCHEDULE -- N --PROBATIONARY TEACHER (Instructional)

Kristin Prochilo

Deer Park High School
Position: Math Teacher
Salary/Step: \$56,516.60 MA/Step 1
Effective 2/1/2014 - 1/31/2017
Salary prorated at \$28,258.00

SCHEDULE -- NAS --ADMINSTRATIVE / SUPERVISORY APPOINTMENTS (Instructional)

Celeste Archer

John F Kennedy Intermediate School
Position: Associate Principal
Salary/Step:
Effective 8/1/2013 - 10/1/2014
CHANGE OF PROBATIONARY PERIOD DUE TO LOA. NEW TENURE
DATE: 10/2/14

SCHEDULE -- NPS --PER DIEM SUBSTITUTES (Instructional)

Jennifer Moreno

District Wide
Position: Per-Diem Substitute Teacher
Salary/Step: \$100/day
Effective 1/22/2014
Certifications: Art, Students with Disabilities

SCHEDULE -- NS --PERMANENT SUBSTITUTES (Instructional)

Colleen Garay

Deer Park High School

Position: .6 Permanent Substitute Teacher

Salary/Step: \$115/day

Effective 1/31/2014 - 6/30/2014

Salary prorated at \$69/day

Victoria Gloe

John Quincy Adams School

Position: Permanent Substitute Teacher

Salary/Step: \$115/day

Effective 1/7/2014 - 5/31/2014

Extension of appointment as Permanent Sub

**SCHEDULE -- O --RESIGNATIONS / RETIREMENTS / REMOVALS / TERMINATIONS
(Instructional)**

Jessica Howell

John Quincy Adams School

Position: Permanent Substitute Teacher

Salary/Step:

Effective 1/2/2014

Resignation as a Permanent Substitute ONLY. (remains as per-diem substitute)

SCHEDULE -- Q --LEAVES OF ABSENCE (Instructional)

Nicole Alvanos

Robert Frost Middle School

Position: Special Education Teacher

Salary/Step:

Effective 12/4/2013 - 2/12/2014

CHANGE of DATES for Maternity LOA (FMLA)

Celeste Archer

John F Kennedy Intermediate School

Position: Associate Principal

Salary/Step:

Effective 2/1/2014 - 2/4/2014

Paid Remainder of Maternity FMLA

Joanne Bibow-Buck

John Quincy Adams School

Position: Art Teacher

Salary/Step:

Effective 12/9/2013 - 1/9/2014

12/9/13-12/31/13 Paid Medical LOA 1/1/14-1/9/14 Unpaid Medical LOA

Joanne Bibow-Buck

John Quincy Adams School

Position: Art Teacher

Salary/Step:

Effective 12/9/2013 - 1/5/2014

CHANGE of DATES for Medical LOA (returning early) Paid 12/9/13-1/3/14

Janice Giglio

May Moore School

Position: Teaching Assistant

Salary/Step:

Effective 1/6/2014 - 1/22/2014

Unpaid LOA (FMLA)

Karen Harker

Robert Frost Middle School

Position: Reading Teacher

Salary/Step:

Effective 12/16/2013 - 1/31/2014

Paid LOA (FMLA)

Christine Meckley

Robert Frost Middle School

Position: Guidance Counselor

Salary/Step:

Effective 1/13/2014 - 1/31/2014

Paid Medical Leave of Absence (FMLA)

Nicole Swartout

John F Kennedy Intermediate School

Position: Permanent Substitute

Salary/Step:

Effective 3/10/2014 - 4/25/2014

Unpaid Maternity LOA (FMLA)

SCHEDULE 14/BP-747 – SCHEDULES OF BILLS PAYABLE

*WORKERS' COMP.	Daily Check Register	12/13/2013	\$8,682.66
*WORKERS' COMP.	Daily Check Register	12/16/2013	\$8,179.25
*WORKERS' COMP.	Daily Check Register	12/19/2013	\$9,310.76
*TRUST & AGENCY	#6	12/31/2013	\$2,231,221.73
*GENERAL FUND	#21	12/31/2013	\$790,921.37
*SCHOOL LUNCH	#8	1/7/2014	\$115,426.39
*FEDERAL FUND	#14	1/7/2014	\$19,231.31
*GENERAL FUND	#26	1/7/2014	\$1,228,040.34
*WORKERS' COMP.	Daily Check Register	12/26/2013	\$5,534.76
*WORKERS' COMP.	Daily Check Register	1/2/2014	\$100,000.00
*WORKERS' COMP.	Daily Check Register	1/8/2014	\$8,664.52
*WORKERS' COMP.	Daily Check Register	1/8/2014	\$16,545.42
*WORKERS' COMP.	Daily Check Register	1/13/2014	\$14,472.83
*CAPITAL FUND	#11	1/21/2014	\$2,170.00
*FEDERAL FUND	#15	1/21/2014	\$35,395.80
*GENERAL FUND	#28	1/21/2014	\$1,155,692.29

SCHEDULE B13-D-019 – BOILER MAINTENANCE & SERVICE

Bids for Bid # BDP13-019 Boiler Maintenance and Service were received and opened at 11:00 am on December 9, 2013.

Bids were advertised in Newsday. Forms and specifications were processed in accordance with Section 103 of the General Municipal Law and bids were solicited from vendors on the standard bid list of the District as well as on the Empire State Bid System at www.EmpireStateBidSystem.com.

Bids were received from the following vendors:

ACM Heating & Boiler Repair, Inc.	\$35,240.00
Best Climate Control Corp.	\$16,310.00
Commercial Instrumentation Services	\$ 3875.00
Ultimate Power, Inc.	\$ 9800.00

Present at bid opening: Concetta Bertelle, Clerk Typist; Margaret Jacobs, Account Clerk and Kirk Gostkowski, Director of Facilities III. Vendors in attendance were the following: Greg Kern, Ultimate Power, Inc; Richard Ledbette and Bill Ludlam, ACM Heating & Boiler Repair, Inc.; Richie Oliver, Best Climate Control Corp., and Matthew Pagliarulo, Commercial Instrumentation Services.

It is recommended that the bid not be awarded to any of the bidding vendors. We wish to put this out for a re-bid pending the modification of the specifications.

SCHEDULE 13-E-371 - EXPLANATION OF BUDGETARY TRANSFERS

#T13

SCHEDULE 13-F-240- CONTRACT REPORT

SCHEDULE 1-H-14 - HOME TEACHING (regular & S/E)

(confidential)

SCHEDULE 1-S-14 - SPECIAL TRANSPORTATION

(confidential)

SCHEDULE 1-SE-14 - COMMITTEE RECOMMENDATIONS

(confidential)

VII. **RECEIPT OF SCHEDULES**

Recommend that the Board of Education approve the following receipt of schedules collectively:

SCHEDULE 14-A-417 - TREASURERS REPORT

Statement of Revenues* -	General Fund -	December
	Federal Fund -	December
	School Lunch Fund -	December
Treasurer's Report		
-	December	
Cash Flow -	December	
Claims Audit Report -	December 1, 2013 - December 31, 2013	

SCHEDULE 14-B-417 - APPROPRIATION BUDGET STATUS REPORT

Appropriation Budget Status Report*	General Fund -	December
	Capital Fund (Regular/Bond) -	December
	Federal Fund -	December
	School Lunch Fund -	December
Extra-Classroom Activities Funds	High School -	December
	Robert Frost -	December
Trial Balance (December)	General Fund	
	School Lunch	
	Workers' Comp. & Unemployment	
	Federal Fund	
	Capital Projects	
	Trust & Agency	
	Private Purpose Trust	
	Flexible Benefits	

VIII. **DISCUSSION/APPROVAL**

- Kickline trip to Orlando, Fl – Feb 27 – March 3, 2014
- Robert Frost band to Music in the Parks, PA – June 7, 2014

IX. **PUBLIC BE HEARD**

X. **QUESTIONS/COMMENTS/CONCERNS, Board of Education**

XI. **ADJOURN**