

DEER PARK UFSD
WORK SESSION/ANNUAL REORGANIZATION MEETING
JULY 7, 2015
6:30 P.M.
ADMINISTRATION BUILDING

Please note that it is anticipated that the Board will adjourn for an Executive Session at 6:30p.m., at the conclusion of which, **the Board will reconvene in public session at approximately 7:30 p.m. to begin conducting business.*

Pledge of Allegiance

- I. **Roll Call - Members, Board of Education**
- II. **Appointment of Temporary Chairperson** - Ms. Lisa Brennan
- III. **Appointment of School District Law Firm** - Frazer & Feldman, LLP
- IV. **Administration of Oath of Office**
 - (A) Board Members Elect - Mrs. Donna Marie Elliott
Mr. Robert Marino
Mrs. Kristine Rosales
 - (B) Superintendent of Schools - Ms. Eva Demyen
- V. **Election of Board Officers and Administration of Oath**
 - (A) President of the Board of Education
 - (B) Vice President of the Board of Education
- VI. **Appointment of District Officers:**
 - (A) District Clerk - Ms. Lisa Brennan
 - (B) District Internal Claims Auditor- Emkay Consulting, LLC
 - (C) District Treasurer - Ms. Marlene Yanover Downing
 - (D) Deputy Treasurer - Ms. Janet Metzler
 - (E) Internal Auditor- R.S. Abrams & Co. LLP
- VII. **Other Appointments:**
 - (A) School District Physician - Dr. Anthony Donatelli
 - (B) School District Auditor - Nawrocki Smith LLP
 - (C) School District Architect - JAG Architects
 - (D) School District Financial Advisor - Munistat Service, Inc.
 - (E) School District Bond Counsel - Hawkins, Delafield & Wood

- (F) Compliance Officer - Mr. Frank Caliguiri
- (G) Superintendent Hearing Officer- Mr. Steve Neidell
- (H) Records Access Officer - Ms. Lisa Brennan
- (I) Records Access Appeals Officer - Ms. Eva Demyen
- (J) School Representative/Title I funds - Dr. Danielle Sheridan
- (K) Section 504 Appeals Officer - Mr. Frank Caliguiri
- (L) Title IX Coordinator - Mr. Frank Caliguiri

VIII. Designations:

- (A) Official Bank Depositories (attached in file)
- (B) Regular Monthly Meetings - 4th Tuesday of each month (unless noted)
- (C) Official Newspapers - Newsday, Beacon, L.I. Business News

IX. Authorizations:

- (A) Payroll Certification - Ms. Eva Demyen
- (B) Appointments for Impartial Hearing officers - Ms. Eva Demyen
- (C) Submission of Section 211 Waivers - Ms. Eva Demyen
- (D) Purchasing Agent - Ms. Lauren Von Ende
- (E) Establishing Petty Cash Funds - \$100.00
- (F) Designation's of authorized signature on checks: President of BOE,
Ms. Marlene Yanover Downing or Ms. Janet Metzler
- (G) Cell Phone List (attached in file)
- (H) Approvals for conferences/workshops/conventions - Ms. Eva Demyen
with related expenses

X. Bonding of Personnel:

- (A) Bonding of Ms. Marlene Yanover Downing: \$5,000,000.00 per loss
- (B) Blanket for other school district personnel: \$5,000.00

XI. Establish mileage reimbursement rate:

Currently, .56/mile; Rate is determined by BOE

XII. Introduction of Committee Chairpersons:

- (A) Technology - Mr. John Gouskos
- (B) Facilities & Grounds - Mr. Robert Marino & Mr. Al Centamore
- (C) Special Education - Mr. Keith Rooney & Mrs. Donna Marie Elliott
- (D) Health & Safety - Mrs. Donna Marie Elliott
- (E) Enhancing Communications - Mrs. Kristine Rosales

XIII. Appointment of Audit Committee:

Mr. John Gouskos
TBD
TBD

XIV. Dignity Act Coordinators (DACs):

Frank Caliguiri – District Dignity Act Coordinator
Craig Evans & Barbara Charity – High School
Charles Cobb & Kescha Correa - Robert Frost
Shaun Mcleod & Carol Miller-Douglas – John F. Kennedy
Christine Criscione & Francine Fair – John Quincy Adams
Alicia Konecny & Andrea Nelson Williams – May Moore

XV. Disclosure of Board Of Education Employers:

Mr. Al Centamore - Jomark Construction & Timberpoint Homes
Mrs. Donna Marie Elliott – Safety & Environmental Solutions, Inc.
Mr. John Gouskos – JP Morgan/Chase
Ms. Donna Gulli Grunseich - Retired
Mr. Robert Marino – Verizon
Mr. Keith Rooney – National Grid
Mrs. Kristine Rosales - Queens College – City University of NY

XVI. Authorization for Petty Cash

John Quincy Adams School	\$ 100.00
May Moore School	\$ 100.00
John F. Kennedy School	\$ 100.00
Robert Frost School	\$ 100.00
High School	\$ 100.00
Superintendent’s Office	\$ 100.00
Asst. Supt. Business	\$ 100.00
Asst. Supt. Special Ed	\$ 100.00
District Admin. for H.R.	\$ 100.00
District Clerk	\$ 100.00
Transportation	\$ 100.00

XVII. NEW BUSINESS:

1. COMMITTEE ON SPECIAL EDUCATION, SUBCOMMITTEE ON SPECIAL EDUCATION AND COMMITTEE ON PRESCHOOL SPECIAL EDUCATION MEMBER RECOMMENDATIONS

Recommend that the Board of Education approve the following resolution:

Committee on Special Education
2015/2016

WHEREAS, the Deer Park Board of Education realizes its responsibility to provide instruction for children with disabilities students in accordance with School District Policy #5230 and the Regulations of the Commissioner, Part 200 and

WHEREAS, the Committee on Special Education has the responsibility of making its recommendations available to the Board of Education regarding the identification and program placement to its children with disabilities residents age 5-21.

Now, Therefore, Be It

RESOLVED, that the members of the Committee on Special Education for the 2015/2016 school year include the following personnel and residents.

Chairperson:	Mr. Frank Caliguiri
Chairpersons and School Psychologist:	Mr. Steve Moran
Member (Rotational)	Ms. Theresa Ceruti
	Dr. David Kessler
	Dr. Michelle Cangelosi
	Dr. Iris Marchon
	Ms. Kara Micucci
	Ms. Susan Pawluk
	Mr. Scott Agnew
	Ms. Mary Reynolds

School District Physician:	Dr. Anthony Donatelli
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Building Administrators:	Mr. James Cummings
	Mr. Gary Ramonetti
	Mr. Charles Cobb
	Ms. Eliana Levey
	Ms. Susan Bonner
	Mr. Shaun McLeod
	Ms. Alicia Konecny
	Mr. Craig Evans

Ms. Celeste Archer
Ms. Jeanne Kozlowsky
Ms. Christine Criscione
Mr. Brian Norton

School Social Workers:

Ms. Barbara Charity
Ms. Kescha Correa
Ms. Carol-Miller Douglas
Ms. Francine Fair
Ms. Chenoa Mattila
Ms. Andrea Nelson Williams

Committee on Special Education
2015/2016
Parent Members and Surrogates

Upon Request

The Committee will also include the following representatives of the student and of the school district:

- A Special Education Teacher
- A Regular Education Teacher
- The parent/s or legal guardian/s
- Any related services providers
- The student (when appropriate)

Subcommittee on Special Education
2015/2016

WHEREAS, the Deer Park Board of Education realizes its responsibility to provide instruction for the children with disabilities students in accordance with School District Policy #5230 and the regulations of the Commissioner, Part 200, and

WHEREAS, the Committee on Special Education has the responsibility of making its recommendations available to the Board of Education regarding the identification and program placement of its educationally children with disabilities age 5-21.

Now, Therefore, Be It

RESOLVED, that the members of the Committee on Special Education Subcommittee shall include:

Subcommittee Chairpersons/School Psychologists: Mr. Steve Moran
Ms. Theresa Ceruti
Dr. David Kessler

Dr. Michelle Cangelosi
Dr. Iris Marchon
Ms. Kara Micucci
Ms. Susan Pawluk
Mr. Scott Agnew
Ms. Mary Reynolds

School District Physician:

Dr. Anthony Donatelli

Building Administrators:

Ms. James Cummings
Mr. Gary Ramonetti
Ms. Eliana Levey
Mr. Charles Cobb
Ms. Susan Bonner
Mr. Shaun McLeod
Ms. Celeste Archer
Ms. Alicia Konecny
Ms. Christine Criscione
Mr. Craig Evans
Ms. Jeanne Kozlowsky
Mr. Brian Norton

Social Workers:

Ms. Barbara Charity
Ms. Kescha Correa
Ms. Carol Miller-Douglas
Ms. Francine Fair
Ms. Chenoa Mattila
Ms. Andrea Nelson Williams

Subcommittee on Special Education
2015/2016

Parent Members

Upon request

The Committee will also include the following representatives of the student and of the School District:

- A Special Education Teacher
- A Regular Education Teacher
- The parent/s or legal guardian/s
- Any related services providers
- The student (when appropriate)

Committee on Preschool Special Education
2015/2016

WHEREAS, the Deer Park Board of Education realized its responsibility to provide a Committee on Preschool Special Education for its preschool children with disabilities 3 and 4 year old children in accordance with Chapter 243 and the amended Regulations of the Commissioner, Part 200, and

WHEREAS, the Committee on Preschool Special Education has the responsibility of making its recommendations available to the Board of Education regarding the identification and program placement of its preschool children with disabilities residents Age 3 and 4.

Now, Therefore, Be it

RESOLVED, that the members of the Committee on Preschool Special Education for the 2015/2016 school year include the following personnel and residents:

District Administration
Chairperson: School Psychologist

Mr. Steve Moran
Mr. Scott Agnew
Ms. Sue Pawluk
Ms. Theresa Ceruti

Parent Members and Surrogates

Upon Request

The CPSE Committee will also include the following:

- Regular Education Teacher or Related Services Provider (of the student)
- Representative from local education agency
- The Parent/s or legal guardian/s of the child
- If appropriate, a representative from the Department of Mental Health (not required for a quorum)
- Representative from Early Intervention (if appropriate)
- Individual who can interpret evaluation results (may be selected from individuals listed above)

2. MEMORANDUM OF AGREEMENT BETWEEN DEER PARK UFSD AND THE TEACHING ASSISTANTS AND TEACHER AIDES

Recommend that the Board of Education approve the following resolution:

RESOLVED, that the Board of Education approves the Memorandum of Agreement between the Deer Park UFSD and the Teaching Assistants and Teacher Aides, dated July 7, 2015.

3. INCREASE IN SCHOOL LUNCH PRICES

Recommend that the Board of Education approve the following resolution:

RESOVLED, in order to comply with federal requirements, the costs for school lunches shall increase by .10 for the 2015-16 school year.

<i>High School & Robert Frost</i>	<i>\$2.05</i>
<i>May Moore, JQA and JFK</i>	<i>\$1.80</i>

4. ACCEPTANCE OF MONETARY DONATIONS TO MAY MOORE & JFK

Recommend that the Board of Education approve the following resolution:

RESOLVED, that the Board of Education accept the following checks to be deposited into their respective school accounts:

- \$29.52 from Follett School Solutions for their book buyback program to be deposited into the May Moore fund.
- \$812.44 from A+ Rewards to be deposited into the JFK Spirit Account

5. ACCEPTANCE OF MONETARY DONATION TO MAY MOORE FROM THE MAY MOORE PFC

Recommend that the Board of Education approve the following resolution:

RESOLVED, that the Board of Education accept a donation of \$10,000 from the May Moore PFC to be used to purchase new playground equipment.

6. DISPOSAL OF FACS EQUIPMENT AT THE HIGH SCHOOL

Recommend that the Board of Education approve the following resolution:

RESOLVED, that the following equipment from the FACS room at the High School be disposed of. The equipment is damaged and cannot be repaired. These items will be replaced with new equipment over the summer.

GE Freezer #10067
GE Refrigerator #10068
Kenmore Dishwasher #100689
2 Amana self clean stoves #108683

7. 2015 BOND ISSUE RELATED CAPITAL IMPROVEMENT PROGRAM

Recommend that the Board of Education approve the following resolution:

State Environment Quality Review Notice of Determination of Non-Significance

WHEREAS, the Board of Education of the **DEER PARK UFSD** is the lead agency under the State Environmental Quality Review Process for the purpose of required determinations respecting the proposed Capital Improvement Projects as follows:

ROBERT FROST MIDDLE SCHOOL

- Site Work
- Security Vestibule Installation
- Roof Replacement
- Toilet Reconstruction
- Corridor Locker Replacement
- Locker Room Locker Replacement
- Locker Room Toilet Reconstruction
- Science Lab Reconstruction
- Asbestos Abatement – VAT/VCT
- Main Entrance Reconstruction

JOHN F. KENNEDY PRIMARY SCHOOL

- Roof Replacement
- Asbestos Abatement – VAT/VCT
- Toilet Reconstruction
- Electrical Reconstruction – Replacement of existing Clock System
- Security Vestibule Installation
- Library Reconstruction
- Music Suite Reconstruction

MAY MOORE PRIMARY SCHOOL

- Site Work & Parking Lot Reconstruction
- Exterior Entrance Reconstruction
- Roof Replacement
- Asbestos Abatement – VAT/VCT
- Toilet Reconstruction
- Security Vestibule Installation

JOHN Q. ADAMS PRIMARY SCHOOL

- Asbestos Abatement (VAT/VCT)
- Roof Replacement
- Toilet Reconstruction
- Window Replacement
- Main Entrance Reconstruction
- Security Vestibule Installation

MEMORIAL BUILDINGS & GROUNDS

- Roof Replacement

WHEREAS, in 1995, amendments were made to the SEQRA Regulation (Part 617) to classify projects, which will be excluded from the requirements for the preparation of an Environmental Impact Statement (Type II Actions). The projects mentioned above are now classified as Type II Actions as determined by 6NYCRR§617.5 and

WHEREAS, these projects fall under the following categories:

- A. Maintenance or repair involving no substantial changes in an existing structure of facility;
- B. Replacement, Rehabilitation or Reconstruction of a structure or facility, in kind, on the same site, including upgrading buildings to meet building or fire codes, unless such action meets or exceeds any of the thresholds in Section 617.4 of this Part;

THEREFORE, as the lead agency for the SEQRA determination, all the above referenced projects fall under Categories “A” or “B” above. The procedure for Type II Actions, with regard to the SEQRA Process for Capital Projects noted above is “No Additional Required Action under 6NYCRR§617.5(a)”.

XVIII. APPROVAL OF SCHEDULES

Recommend that the Board of Education approve the following schedules collectively:

BID BDP15-011, 2014/2015 Capital Improvement Program

Bids for Bid # BDP15-011, 2014/2015 Capital Improvement Program were received and opened at 11:00 AM on June 18, 2015.

Bids were advertised in Newsday. Forms and specifications were processed in accordance with Section 103 of the General Municipal Law and bids were solicited on the Empire State Purchasing Group website at www.EmpireStateBidSystem.com.

Bids were received from the following vendors for Contract No. 3 - General Construction:

Benchmark Construction Group	\$187,950
BWP General Construction, Inc.	\$119,000
Mount Olympos Restoration Inc.	\$83,000
Patriot Organization	\$49,000
Valco, Inc.	\$111,400
WJ Northridge	\$118,000

Present at bid opening: John Grillo, Architect; Kirk Gostkowski, Director of Facilities and Linda Melendez, Recorder. Vendors present at bid opening: Victoria Pannell, Norberto Construction; Robert Santella, Telsan Electric; John Cerrito, CDJ Electric; R. Holmes, Eldor Contracting; Andreas Savvides, Benchmark Construction; Corey Henlein, WJ Northridge; Sandro Ortiz, Mainline Electric; Kevin McCue, C.I.S.; Chris Brode, ARA Plumbing; Daniel Superdock, Roland’s Electric; Tina Kocoris, Mt. Olympos Restoration, Inc.; Joe Ragolia, Palace Electric; Umer Javed, BWP General Construction, Inc.; and Jonathan Singer, Patriot Organization.

It is recommended that the bid be awarded to the following vendor as the lowest responsible bidder meeting specifications:

Patriot Organization

\$49,000

BID# BDP15-014, Capital Improvement Program Contract #1 Asbestos Abatement Phase 2

Bids for Bid # BDP15-014, Capital Improvement Program Contract #1 Asbestos Abatement Phase 2 were received and opened at 11:00 AM on July 1, 2015.

Bids were advertised in Newsday. Forms and specifications were processed in accordance with Section 103 of the General Municipal Law and bids were solicited on the Empire State Purchasing Group website at www.EmpireStateBidSystem.com.

Bids were received from the following vendors:

PB Contracting Corp.
Branch Services

Present at bid opening: John Grillo, Architect; Linda Melendez, Recorder. Vendors present at bid opening: Kashif Naseem, PB Contracting Corp, Arthur Chin, Inc., Branch Services

It is recommended that the bid be awarded to the following vendors as the lowest responsible bidders meeting specifications:

Contract No. 1

Branch Services

\$94,999

SCHEDULE 15-F-272 - CONTRACT REPORT

XIX. DISCUSSION

➤ Graduation day

XX. CONCERNS, COMMENTS, QUESTIONS, MEMBERS, BOARD OF EDUCATION

XXI. ADJOURN